

Annual General Meeting of Intelligent Transport Systems United Kingdom Ltd
17 May 2023, 17.00 - 17.30
Royal College of Art

Attendance

Name	Job Title	Company
Krishna Desai	Senior Global Marketing Manager	Cubic
Steve Norris	ITS UK President	ITS UK
Max Sugarman	Chief Executive	ITS UK
Stuart Scott - Chair	Head of Service	Mott MacDonald
Paul Campion	Chief Executive Officer	TRL
Joanna White	Roads Development Director	National Highways
Thomas Ableman	Director of Strategy & Innovation	Transport for London
Ronnie Beggs	Director of Global ITS Solutions	Cubic
Geoff Collins	General Manager	Acusensus
Christopher Bax	Strategic Director	Amey
Graeme Scott	Intelligence Sector Lead UK & Ireland	Arcadis IBI Group
Colin Wilson	Director, UK Design & Consulting Lead	Arcadis IBI Group
Rachel Coe	Associate Director	Arup
Alastair Boswell	Director Future Mobility	Arup
Ryan Hood	Digital Highways Leader	Arup
Andrew Pearce	Practice Director, Intelligent Mobility & Smart Technology	Atkins
Sheona Martin	Senior Technical Consultant	Atkins
James Wadley	Head of On Road Technology	Balfour Beatty
Richard Schofield	Director	Bank Top Consulting
Alan Gentle	Director	Centras
Zeina Nazer	Co-Founder	Cities Forum/Uni of Southampton
Tope Ayodele	Senior Associate	Cognizant
Debroop Sengupta	Associate Director	Cognizant
Jonathan Gunner	Senior Consulting Manager	Cognizant
Francesca Caramelle	SME Development Manager	Connected Places Catapult
Kum Wah Choy	Chief Engineer	Costain
Steve Sopp	Senior Category Lead - Transport	Crown Commercial Services
Steffen Reymann	Innovation Centre Manager	Cubic
Aaron White	Business Development Director	Cubic
Gavin Manger	Business Development - UK	Egis Group
Xavier Odolant	UK Director Development and Operations	Egis Group
John Cartledge	Global Development Manager	Gaist
Toby Hiles	Strategic Partnerships Director	Grid Smarter Cities

Derek Twigg	Assistant Network Manager - ITS	Hertfordshire County Council
Hanlin Tian		Imperial College London
Conor Chaplin	Aviation & Accessible Transport Lead	Innovate UK/KTN
Eleanor Marshall	Knowledge Transfer Manager	Innovate UK/KTN
Simon Mattock	Recruitment Director	ISR Recruitment
Alistair Gollop	Founder/Independent Consultant	ITS Now
Rukshan Soysa	Operations Manager	ITS UK
Gerald Leney	Finance Manager	ITS UK
Wendy Irving	Membership Officer	ITS UK
Julie Liburd	Operations Manager	ITSO
Pryce Evans	Senior Associate Director	Jacobs
Paul Nelson	Marketing Manager	Journeo
Gary Fletcher-Moore	Business Development Manager	Journeo
Neil Levett	Managing Director	Levett Business Services
Danny Adamson	Managing Director	Messagemaker Displays
Kevin Dobie	Highways Sales Executive	Navtech Radar
Nimalan Chandranesan	Smart Infrastructure Lead	Oxfordshire County Council
Charlie Henderson	Partner	PA Consulting
Richard Sallnow	Associate Partner	PA Consulting
Jamie Hassall	Executive Director	PACTS
Nick Reed	Founder	Reed Mobility
Mohinder Singh	Head of Products	SEA Group
Caroline Hildreth	Transport Client Partner	Sopra Steria
Andrew Caley Chetty	Chief Executive Officer	Starling Technologies
Steve Kearns	Independent Transport Consultant	Steve Kearns
Chris Noonan	Business Development Manager	Telent
Simon Reed	Head of Technology & Data	Transport for London
Andrew Page	Future Mobility Lead	Transport for West Midlands
Chris Lodge	Consultancy Manager - Data & Digital	TRL
Aravinda Ramakrishnan Srinivasan	Research Fellow	University of Leeds
Olga Gonzalez	Marketing Director	Valerann
Alex Sykes	Business Development Lead	Valerann
Carl Pittam	Commercial Manager	Vivacity Labs
Flora McFarlane	Head of UK Sales	Vivacity Labs
Will Baxter	Visual Thinking Specialist	Will Baxter
Siddartha Khastgir	Head of Verification & Validation	WMG, Warwick University
Oliver Teall	Growth Director	WSP
Ian Patey	Head of Profession	WSP
Catherine Whitfield	Associate Director	WSP

Raphael Sicking	Consultant	WSP
Hartley Saunders	Technical Director	WSP
Rocheford Pearson	Business Development Manager	Yunex Traffic
Colin Thurlbourn	Key Account Manager	Yunex Traffic

1. Introduction by Chair of Intelligent Transport Systems UK

Stuart Scott (SS), new Chair of ITS UK, welcomed attendees to the meeting, noting his appointment as chair following the stepping down of Ryan Hood after the completion of his three year term.

He noted it has been a key year both internally and externally, with the appointment of a new Chief Executive, Max Sugarman (MS). He highlighted that ITS UK was taking a new direction with the appointment, with MS having been in role since November 2022.

SS raised his priorities for the organisation including:

- Shifting from a sole focus on highways and road travel and instead giving ITS UK a wider focus on other modes, including how the UK can deliver an integrated transport system.
- Driving membership across different sectors, across all that ITS encompasses.
- Proving the value of the organisation through the effectiveness of the Forums and ITS UK's wider capabilities.

Stuart thanked the Directors of the Board, as well as the Topical Leads. He also thanked outgoing Chair Ryan Hood (RH) who has overseen the changes and evolution of the organisation over the past three years. He presented RH with a plaque as recognition of his hard work and dedication.

He highlighted the ongoing success of the organisation, including the wide range of events, the recently published Annual Review being published and the work of the ITS UK team in engaging the membership.

2. Apologies

Apologies were noted for organisations not in attendance, with the Chair noting that the meeting was quorate with 46 proxy forms received (full list on pages 5 and 6), alongside those attending in the room.

3. Minutes of the 29th Annual General meeting, May 2022

These were accepted and approved as a true record. No comments from audience were made.

4. Changes to the Articles and Memorandum of Association

Two changes were proposed to the Articles of association:

- a. A change to section 47 (former wording in [brackets]) - At every annual general meeting one quarter [one third] of the directors who are subject to retirement by rotation or, if their number is not four [three] or a multiple of four [three], the number nearest to one quarter [third] shall retire from office, but, if there is only one director who is subject to retirement by rotation, he shall retire. This change was approved and unanimously approved
- b. An addition to Section 47 as follows: If Directors have retired during their term then this shall count towards the one quarter of Directors subject to retirement by rotation at the Annual General Meeting.

Both changes were unanimously approved.

5. Update and election of the Company Directors of ITS UK

SS handed over to MS for the appointment of the Directors. All Executive Member organisations are entitled to nominate representatives for election as Company Directors of the registered company Intelligent Transport Systems United Kingdom.

Two new company directors - Catherine Whitfield and Caroline Hildreth were both appointed and approved in the meeting.

In accordance with ITS UK's Memorandum and Articles of Association, following the AGM, the Directors of the Company are:

- Stuart Scott, Mott MacDonald
- Caroline Hildreth, Sopra Steria
- Catherine Whitfield, WSP
- Neil Levett, Clearview Intelligence
- Niosha Kayhani, Cubic
- Glynn Barton, Transport for London
- Mark Collins, Transport for West Midlands
- Ryan Hood, Arup
- Max Sugarman, ITS UK (Company Secretary)

Warm thanks were recorded to Andrew Pearce of Atkins and Graeme Scott of IBI Arcadis who have stood down as Company Directors due to the rules of rotation.

6. Update on the Officers of ITS UK

The following Officers were announced -

- **President:** Steven Norris
- **Chair:** Stuart Scott, Mott MacDonald
- **Vice Chair:** Vacant (to be appointed following the AGM)
- **Immediate Past Chair:** Ryan Hood, Arup
- **Technical Director:** Colin Wilson, IBI Group
- **Finance Director:** Andrew Pearce, Atkins
- **International Director:** Niosha Kayhani, Cubic
- **Membership Director:** Graeme Scott, Arcadis IBI
- **Communications Director :** Krishna Desai, Cubic
- **Early Careers Director:** James Hornsby, Atkins
- **Ambassador:** Eric Sampson, Newcastle University
- **Carbon Ambassador:** Keith McCabe, Simplifai

Thanks were recorded to all the Directors and Officers for their work on behalf of the Membership.

7. Adoption of the Accounts of Intelligent Transport Systems United Kingdom Ltd for the year to 31 December 2021

Andrew Pearce presented the final accounts for 2022. These are also circulated with these minutes. **The 2023 accounts were unanimously adopted and approved.** Thanks were recorded to Gerald for these reports.

8. Appointment of the Auditor - Messrs Hadley of London E15

This appointment was unanimously approved.

9. Any other business

Stuart Scott concluded by highlighting the exciting plans for the year, including the Executive Dinner programme, Parliamentary Reception, Transport2030 webinar, and broad range of Forum meetings. He thanked all for attending.

**Intelligent Transport Systems UK
May 2023**

Appendix: Proxy Forms Received

Chris Ellison	4way Consulting
Ian Hind	AGD
Nathan Brook	Amalo
Andy Knowles	Assetiam
Mike Burden	Burden Consulting
Gary Higgins	Coeval
Kevin Vincent	Coventry University
Lloyd Squibb	Dorset Council
Danny Woolard	GEWI
Adrian Gray	Hampshire County Council
Peter Routledge	Ian Routledge
Richard Gibson	IDT UK
Dominic Paulo	INRIX
John Nightingale	JCT Consultancy
George Brown	KL Systems
Marcus Enoch	Loughborough University
Rob Kinch	Marston Holdings
Stuart Scott	Mott MacDonald
Meirion Winmill	Navtech
Gill Harvey	Neology
Philip Blythe	Newcastle University
Patrick McDougall	Nexus Alpha
Sam Brierley	Nicander
David Russell	Ordnance Survey
Peter White	Peter White
Paul Hutton	PH Initiatives
Devrim Kara	PTV
Rob Tait	Rennicks
Rose Garber	RIA
Keith McCabe	Simplifai Systems
John Paddington	Smartjar
David Eccleson	Smart Video and Sensing
Reema Parmer	SMMT
Steve George	SG Transport Innovation
Mike Muldoon	SYSTRA
Andrew Vallance	Tamar Bridge & Torpoint Ferry Joint Crossing
John Turner	TechApp
Simon Reed	Transport for London
Tim Rivett	Tim Rivett

Hannah Tune	Transport for Greater Manchester
Andrew Page	Transport for West Midlands
Paul Everson	Trapeze Group
Tom Cherrett	University of Southampton
Oliver Carsten	University of Leeds
Daniel Johns	Vaisala
Oliver Bain	Verra Mobility